

SRTL-10



July 2-8, 2017
Rotorua, New Zealand

The Tenth International Research Forum on Statistical Reasoning, Thinking and Literacy

SUDIMA HOTEL, ROTORUA, NEW ZEALAND

JULY 2 TO JULY 8, 2017

SRTL WEBSITE: <http://srtl.info>

SECOND ANNOUNCEMENT

1 February 2017

Dear colleague and friend

It is a pleasure to welcome you as a participant in the Tenth International Research Forum on Statistical Reasoning, Thinking and Literacy (SRTL-10) to be held in Rotorua, New Zealand on July 2 to July 8, 2017 at [Sudima Hotel, Rotorua](#). The Forum is sponsored by several institutions including the Department of Statistics at Auckland University, the New Zealand Statistical Association, Cognition Education and Springer.

Researchers in Statistics Education from seven countries around the world have been invited to share their work, discuss important issues, and initiate collaborative projects. With emphasis on *innovations in statistical modelling to connect data, chance and context*, an interesting range of diverse research presentations and discussions have been planned and we all look forward to a stimulating and enriching gathering.

The structure of the scientific program will be a mixture of formal and informal sessions, small group and whole group discussions, long (90 minute) and short (30 minute) presentations and the opportunity for extensive analysis of video recorded research data.

All participants are asked to submit their completed registration and payment by **April 15, 2017** to avoid a late fee. Paper presenters are requested to submit their summary paper (details below) by **May 8, 2017**. In preparation for SRTL-10, it is very important that all participants *read the entire set of summary papers* before arriving to allow the focus during presentations to be on discussing data, analysis, and implications. These summary papers will be made available by **June 15, 2017**.

We look forward to welcoming you to a stimulating meeting and a memorable visit to Rotorua, New Zealand.

Warm regards

Katie Makar

Dani Ben-Zvi

Maxine
Pfannkuch

Stephanie Budgett

Pip Arnold

Co-chair

k.makar@uq.edu.au

Co-chair

dbenzvi@univ.haifa.ac.il

Local Organizer

m.pfannkuch@auckland.ac.nz

Local Organizer

s.budgett@auckland.ac.nz

Local Organizer

parnold@cognitioneducation.com

PUBLICATION

We envision a special issue of a journal for publication of papers presented at SRTL-10. More details (e.g., formatting, editorial guidelines, etc.) will be distributed to SRTL-10 participants once the outcome of a proposal to a journal is determined.

SPONSORS

A sincere thank you to the sponsors who have helped to make the Research Forum possible:

- Department of Statistics, Auckland University
- The New Zealand Statistical Association
- Cognition Education
- Springer

SRTL-10 SCIENTIFIC PROGRAM COMMITTEE

By reviewing the proposed papers, the members of the Scientific Program Committee have helped to shape the scientific program of SRTL-10.

- Janet Ainley – University of Leicester, UK
- Dani Ben-Zvi – University of Haifa, Israel
- Rob Gould – University of California, Los Angeles, USA
- Sibel Kazak – Pamukkale University, Turkey
- Katie Makar – The University of Queensland, Australia
- Maxine Pfannkuch – The University of Auckland, New Zealand
- Dave Pratt – University College London, UK
- Andee Rubin – TERC, USA

LOCAL ORGANIZING COMMITTEE

Maxine Pfannkuch Department of Statistics Auckland University 38 Princes St Auckland 1010 New Zealand Tel: +64 9 923 8794 Mob: +64 27 845 4257 m.pfannkuch@auckland.ac.nz	Stephanie Budgett Department of Statistics Auckland University 38 Princes St Auckland 1010 New Zealand Tel: +64 9 923 2346 Mob: +64 21 295 3410 s.budgett@auckland.ac.nz	Pip Arnold Cognition Education 16 Normandy Rd Mt Eden Auckland 1024 New Zealand Tel: +64 9 638 4750 Mob: +64 27 626 8286 parnold@cognitioneducation.com
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Local organising committee roles:

Excursions, hotel accommodation, transport, registration, etc.: **Ask Pip**

Submitting papers, conference proceedings: **Ask Stephanie**

Anything else: **Ask Maxine**

VENUE AND ACCOMMODATION

The SRTL-10 Research Forum will be held at the [Sudima Hotel](#) in Rotorua, New Zealand. We will organize transport from the *Auckland International Airport* (AKL), leaving about 10am on Sunday July 2, arriving at the Sudima Hotel about 1pm. Because many international flights arrive in Auckland in the early hours of the morning, we recommend that you plan to arrive before 9am on your flight. If you arrive the day before we recommend you stay at a hotel near the airport (See Appendix 1, p. 15 in this document, for recommendations). Another option is to transfer at Auckland International Airport to a domestic flight to Rotorua, in which case we will arrange for a shuttle to pick you up at the Rotorua Airport to transfer you to the Sudima Hotel. A further option is to hire a car to drive to Rotorua, a three-hour journey from Auckland. For the way back on Saturday July 8, we will leave at about 2pm from Sudima Hotel and arrive at about 5pm at Auckland International Airport. If you intend to leave on Saturday July 8, we recommend that you take a flight *not earlier than 8pm* or that you stay at a hotel near the airport (See Appendix 1).

We will stay at the [Sudima Hotel](#). This hotel is located in Rotorua City near the famous Polynesian spa pools overlooking Lake Rotorua. **Participants have the option of staying in an economy room, or a superior room (by availability).**

- **Economy room:** includes two double beds, mini-fridge, TV, full bathroom, wireless internet, safe, complimentary tea and coffee making facilities, hair dryer, work desk and chair.
- **Superior room:** includes either one king bed or two queen beds, a mini-fridge, TV, full bathroom, wireless internet, safe, complimentary tea and coffee making facilities, hair dryer. The additional cost for the Superior room is NZD20 more per night (tax included), i.e., an additional NZD120 for six nights.

Sudima Hotel has its own heated swimming pool and private spas. Most meals will take place at Sudima, but a couple of the dinners will take place at other restaurants. Please let us know of any dietary restrictions (see registration form) that you have so that we can alert the restaurants.

All participants are required to attend the entire Forum programme. The programme will begin on Sunday afternoon July 2 2017 at 4pm. Meetings will take place through to Saturday July 8 at 2pm, interspersed with local excursions around Rotorua.

IMPORTANT DATES

February 1, 2017	Registration opens for SRTL-10 (Link for registration here)
April 15, 2017	Deadline for all participants to submit their registration form and to submit payments.
May 8, 2017	Summary papers are due (see details below)
June 15, 2017	Final Announcement: Full scientific and social program Summary papers made available to participants No refund for cancellation after this date
July 2, 2017	SRTL-10 Begins
July 8, 2017	SRTL-10 Concludes

REGISTRATION AND ACCOMPANYING FEES

Registration Fees for participants and accompanying persons are given in the following table:

Payment Details (in NZD)	Fee (NZD)
<i>Participant</i> – including conference, economy room accommodation, all meals and excursions, and transport from and to AKL Airport or Rotorua Airport.	2,000
<i>Participant</i> – including conference, superior room accommodation, all meals and excursions, and transport from and to AKL Airport or Rotorua Airport.	2,120
<i>Accompanying person</i> – including accommodation (shared room), all meals and excursions, and transport from and to AKL Airport or Rotorua Airport.	1,240

- If you prefer to share a room, a cheaper price is possible (contact parnold@cognitioneducation.com).
- Payment for accompanying person(s) will be required at the same time as the registration fee for participants.
- Please contact parnold@cognitioneducation.com as soon as possible with special requests.

LOCAL ACTIVITY AFTERNOON

On Tuesday afternoon of the conference participants will be able to select from three activities – selection to be made a time of registration.

- [Te Wairoa Buried Village](#) – price included in registration fee

- [Treetops walk](#) – price included in registration fee
- [Hobbiton](#) – additional cost for this option is \$81.50

REGISTRATION AND PAYMENT

The registration form is set up [here](#), where you can register and pay by credit card for your registration from February 1, 2017. See Appendix 2, p. 16 in this document, for preview of form and instructions.

CANCELLATIONS

All cancellations and changes must be made electronically by emailing parnold@cognitioneducation.com

If a cancellation is made after the full registration fee has been paid, but before May 1st 2017, the refund will be the amount paid. If a cancellation is made after May 1st, 2017, the refund will be the amount paid minus NZD400. Unfortunately, we will not be able to make refunds after June 15, 2017. Note that all refunds will be made in NZD.

FUNDING

A limited amount of funding toward the registration fee may be available for junior scholars or scholars from developing countries. If you require funding assistance, please contact Dani Ben-Zvi (dbenzvi@univ.haifa.ac.il) immediately.

LETTERS OF INVITATION

Participants who need an official letter of invitation for funding purposes should email their request to srtl2017@gmail.com.

INVITED PARTICIPANTS

The tentative list of delegates at the time of publication is:

	First Name	Last Name	Country	Role
1	Janet	Ainley	UK	Presenter, Sci. Committee
2	Keren	Aridor	Israel	Presenter
3	Pip	Arnold	NZ	Local Organiser
4	Matthew	Beckman	USA	Presenter
5	Dani	Ben-Zvi	Israel	Presenter, Sci. Committee, SRTL co-chair
6	Stephanie	Budgett	NZ	Presenter, Local Organiser
7	Robert	delMas	USA	Presenter
8	Michal	Dvir	Israel	Presenter
9	Tim	Erickson	USA	Discussant
10	Anna-Marie	Fergusson	NZ	Presenter
11	Jill	Fielding-Wells	Australia	Presenter

12	Rob	Gould	USA	Discussant, Sci. Committee
13	Nicola	Justice	USA	Presenter
14	Sibel	Kazak	Turkey	Presenter, Sci. Committee
15	Vicky	Laina	USA	Presenter
16	Rich	Lehrer	USA	Presenter, Discussant
17	Katie	Makar	Australia	Sci. Committee, SRTL co-chair
18	Jennifer	Noll	USA	Presenter
19	Anne	Patel	NZ	Presenter
20	Maxine	Pfannkuch	NZ	Presenter, Sci. Committee, Local Organiser
21	Andee	Rubin	USA	Discussant, Sci. Committee
22	Mayumi	Shinohara	USA	Presenter
23	Chris	Wild	NZ	Keynote Speaker
24	Michelle	Wilkerson	USA	Presenter
25	Lucia	Zapata	Colombia	Presenter
26	Andrew	Zieffler	USA	Presenter, Discussant

THE SCIENTIFIC PROGRAMME

The working language of the Research Forum is English, all electronic communication will be in English, all sessions will be conducted in English, and all written materials produced will be in English. All participants will be able to download the papers by June 15, 2017 from the [shared google drive folder](#) so that they can be read before attending the Forum.

During the Forum we shall use [Google Drive](#) to share materials. Further details will be provided in the final announcement.

The activities of the scientific program include:

- Keynote address on opening night (60 min).
- Research presentations to the entire group. There will be long presentations (90 min) and short presentations (30 min). Each presenter, or team of presenters, will be allocated 90 or 30 minutes, which includes interactive whole group discussion and a small subset of video clips, if desired.
- Small group discussion around each cluster's thematic topic (1 hour).
- Short opening session each day for reflection on the presentations and discussions of the previous day (30 minutes).
- Optional afternoon interactive meeting/s devoted to viewing and discussing research using video data, or sharing other projects of the participants.
- Panel presentation by discussants (90 minutes) on closing day.
- Looking backward looking forward summary session on closing day (2 hrs).

The main meeting room is equipped with overhead projection, speakers for hearing video files, and internet access.

TENTATIVE SCHEDULE

SRTL DRAFT PROGRAMME

Day 1: Sunday, July 2, 2017

Focus of the day: **Welcome and keynote**

Timing	Activity	Location
Before 1pm	Transfer from Auckland airport or other location to Rotorua <ul style="list-style-type: none"> ● Shuttle from Auckland airport OR ● Shuttle from Rotorua airport OR ● Own arrangements 	
1pm – 2pm	Lunch	Restaurant
2pm	Check in to room	Reception
Post check in – 4pm	Free time to explore venue and local surroundings	
4pm – 5pm	Welcome reception	Summit Room
5pm – 6pm	Key note address	Summit Room
6pm – 6:30 pm	Discussion	Summit Room
6:30pm – 7pm	Free time	
7pm – 8:30pm	Dinner at the hotel	
8:30pm –	Optional hot pool swim	Hotel or Polynesian Pools

Day 2: Monday 3 July

Focus of the day: To be confirmed (TBC)

Timing	Activity	Location
From 6:30am	Breakfast Physical activities (e.g., yoga, walking, chi kong)	Restaurant
8:30am – 9am	Reflection	Summit Room
9am – 10:30am	90 minute session	Summit Room
10:30am – 11am	Morning tea	
11am – 12:30pm	90 minute session	Summit Room
12:30pm – 2:30pm	Lunch followed by own choice of walk	Restaurant Lakefront, City, Whaka (additional cost)
2:30pm – 3pm	30 minute session	Summit Room
3pm – 4pm	Small group discussions led by SMODs	
4pm – 4:30pm	Afternoon tea	
4:30pm – 6:30pm	Free time	
From 6:30pm	Dinner at the hotel	

Day 3: Tuesday 4 July

Focus of the day: TBC

Timing	Activity	Location
From 6:30am	Breakfast, Physical activities	Restaurant
8am – 8:30am	Reflection	Summit Room
8:30am – 10am	90 minute session	Summit Room
10am – 10:30am	Morning tea	
10:30am – 11am	30 minute session	Summit Room
11am – 11:30am	30 minute session	Summit Room
11:30am – 12:30pm	Small group discussions led by SMODs	
12:30pm – 2pm	Lunch Hobbiton people depart with lunch box	
2pm – 5:30pm	Local activity afternoon	Choice of three activities <ul style="list-style-type: none">• Te Wairoa Buried Village• Treetops walk• Hobbiton* *If you want to do the Hobbiton trip it will be an extra NZD81.50 per person.
5:30pm – 6:30pm	Free time	
From 6:30pm	Dinner at Skyline	

Day 4: Wednesday 5 July

Focus of the day: TBC

Timing	Activity	Location
From 6:30am	Breakfast, Physical activities	Restaurant
8am – 8:30am	Reflection	Summit Room
8:30am – 10am	90 minute session	Summit Room
10am – 10:30am	Morning tea	
10:30am – 11am	30 minute session	Summit Room
11am – 11:30am	30 minute session	Summit Room
11:30am – 5pm	Excursion including lunch	Waimangu
5pm – 6pm	Small group discussions led by SMODs	
6pm – 6:30pm	Free time	
From 6:30pm	Dinner at the hotel	

Day 5: Thursday 6 July

Focus of the day: TBC

Timing	Activity	Location
From 6:30am	Breakfast, Physical activities	Restaurant
8:30am – 9am	Reflection	Summit Room
9am – 10:30am	90 minute session	Summit Room
10:30am – 11am	Morning tea	
11am – 12:30pm	90 minute session	Summit Room
12:30pm – 2:30pm	Lunch	
2:30pm – 4pm	90 minute session	Summit Room
4pm – 4:30pm	Afternoon tea	
4:30pm – 5:30pm	Small group discussions led by SMODs	
5:30pm – 6:30pm	Free time	
From 6:30pm	Hangi dinner at the hotel	

Day 6: Friday 7 July

Focus of the day: TBC

Timing	Activity	Location
From 6:30am	Breakfast, Physical activities	Restaurant
8am – 8:30am	Reflection	Summit Room
8:30am – 10am	90 minute session	Summit Room
10am – 10:30am	Morning tea	
10:30am – 12noon	90 minute session	Summit Room
12noon – 1pm	Small group discussions led by SMODs	
1pm – 5:30pm	Excursion including lunch	Lakes
5:30pm – 6:30pm	Free time	
From 6:30pm	SRTL dinner at Princes Gate Hotel	

Day 7: Saturday 8 July

Focus of the day: TBC

Timing	Activity	Location
From 6:30am	Breakfast, Physical activities	Hotel
8:30am – 9am	Reflection	Summit Room
9am – 10:30am	Discussants' panel	Summit Room
10:30am – 11am	Morning tea	
11am – 1pm	Looking back and looking forward	Summit Room
1pm – 2pm	Lunch and departures	

INSTRUCTIONS FOR PARTICIPANTS

All participants (presenters, co-authors, and discussants) are requested to **each** complete the registration form available [here](#) open from **February 1, 2017 to April 15, 2017**.

INSTRUCTIONS FOR PRESENTERS

Summary papers must be uploaded to the SRTL-10 [Google Drive Papers Folder](#) (in either pdf or docx format) by May 8, 2017. Please name your paper with first author's family name e.g Budgett.pdf.

See Guidelines for preparing papers below.

INSTRUCTIONS FOR DISCUSSANTS

Discussants will actively participate in all sessions and discussions. In addition they will have time to share their own reflections and comments on the Forum in a panel on the concluding day.

PRESENTATION FORMAT

The scientific program groups presentations thematically into clusters. A cluster consists of:

- 2–3 presentations (long and short), combined with
- small group discussion (60 min), and
- reflection discussion (30 min on the following day).

This structure allows each presenter to share the details of their research with the entire group, and in addition, permits the entire group to process the research findings and substantively interact with the cluster topic.

Long presentations will be 90 minutes long: 60 min for presentation and 30 minutes for discussion (not necessarily as two blocks). Presenters of long presentations are encouraged to present short excerpts of video clips (if available). All handouts of transcribed interviews/observations or other materials as needed for presentations will be in digital format. If presenters wish to have hard-copy handouts then it is their responsibility to provide them at their session. Material will be uploaded to the SRTL-10 [Google Drive Folder](#). In the presentation, just a small subset of short research video will be presented, but presenters will have the opportunity to interact with video research data during two dedicated one-hour long sessions for this task. All presenters are requested to bring their video segments on a USB flash drive (bring several formats just in case one does not work) and upload them to the SRTL-10 [Google Drive Folder](#).

Short presentations will be 30 minutes long: 15 min for presentation and 15 minutes for discussion (not necessarily as two blocks). Presenters are requested to prepare their slides accordingly in a concise and clear format, and to include discussion questions. We assume there is no room for video clips in such a short time, however if you wish to show one, please make sure it is about 1-2 min long, and provide a transcript. All materials should be uploaded to the designated [Google Drive Folders](#) (instructions will be provided in the final announcement).

INSTRUCTIONS FOR SUBMITTING SUMMARY PAPER

As with previous SRTLs, we are asking all presentation authors to present a ‘**summary paper**’ that includes the front end of a normal paper – abstract (200 words), introduction, literature review, methodology, and any additional information that would help orient the group to the study context. Across the proposals, we noticed that the context and meaning of modelling varied substantially. To facilitate discussion, please ensure that you clearly address in your summary paper what you mean by modeling in the context you are presenting and which aspect of modeling you are focusing on in your research. How would answering these questions contribute to existing knowledge on statistical modelling to connect data, chance and context?

The summary paper will both inform the group of the necessary details that led up the data analysis (to avoid having to repeat this in the presentation) and to allow for more rigorous discussion at the Forum. Instructions are given below for the format of the summary paper. It is expected that these papers will be about 8–10 pages in length (single spaced).

Submission

Presenters are requested to upload their presentation paper in pdf or docx formats by **May 8, 2017** to SRTL-10 [Google Drive Papers Folder](#). Please follow the Guidelines for formatting papers. This is important to ensure that all participants have time to read the presentation papers before arriving at SRTL-10.

Presentation Paper Structure

A common format is requested for all SRTL-10 presentation papers, unless other arrangements have been made. The structure should be:

- Title and authors details (names, institute, address and e-mails)
- Abstract (200 words)
- Keywords
- Introduction addressing theme, problem, relevance and goal of the research
- Brief review of related literature and theoretical framework leading to specific research questions
- Method – depending on the author’s theoretical approach, this may include an overview of the context, participants, details of any tasks or instruments given and how/why, data collection and data analysis
- Brief overview of the video clips or results that you plan to share at the Forum
- Potential implications for research, educational practice, and assessment
- References
- Appendices (e.g., tasks, questionnaires)

- Annotated list of video segments (if included; this may be handed out at the Forum)

We assume that this structure will fit most papers. Be reminded that the focus of your paper should be a *particular aspect* of the Forum theme – *Innovations in statistical modelling to connect data, chance and context* – **please ensure that you limit the purpose, literature review, and implications for your results to this topic so as to have a focused and coherent summary paper.**

When writing your paper please give special consideration to the following points, based on lessons learned from past SRTL Forums:

- The opening sections (Introduction, Review of literature/theoretical framework) should focus on issues and literature specifically relevant to the SRTL-10 theme. Make sure your text is explicit about the purposes/goals of the study, as well as about the motivation or justification for raising your specific research questions, e.g., why is it useful to study this particular aspect? How would answering these questions contribute to existing knowledge on statistical modelling to connect data, chance and context? Consider adding a concept map to visualize your understanding of the web of relations between relevant concepts.
- Ensure that your research questions are clarified and that when citing previous research, you describe what was found and how that feeds into or is the basis for raising the question(s) you pose. Avoid stating research questions that are vague or too broad. Clearly show how the questions are grounded in and emerge from gaps in the literature.
- The method section needs to be structured. Try to organize it according to standard subtopics, for example: a) Participants, b) Instruments and/or Tasks, c) Procedure, d) Data collection and e) Data analysis. That said, in certain qualitative or complex studies, you might need to elaborate further on the Approach, Context and/or Setting (to describe considerations that led to a specific task or study design, the design of the learning environment within which the study takes place, etc.).
- The overview of results section should include a *brief* description of the data you intend to present at SRTL-10.
- Potential/intended implications regarding: *research* (e.g., needed changes to models, theories, research methodologies, or future studies, etc.), *educational practice* (teaching methods, technologies and materials, teacher professional development, task and learning trajectory design, etc.), and if relevant also *assessment* and/or *evaluation*.

Format/Template Guidelines

The paper should use the *APA 6* instructions ([link](#)) on page size (A4) and margins (1” or 2.54 cm margins specifically), font type (Times New Roman) and font size (12 pt), but keep table and figures in the text as a service to the reader and use single spacing.

TRAVEL GUIDE

Climate and clothing

SRTL-10 will take place in Rotorua during winter. In July, the average daytime temperature typically ranges from 9 to 16°C (approximately 50 to 60°F) with overnight lows ranging from about 1 to 9°C (approximately 34 to 50°F). It is recommended that you bring warm clothing including a puffer jacket, warm hat, gloves, raincoat and umbrella. There is a 42% chance of rain on a day so do bring wet weather clothing. Also bring your togs (bathing suit) to enjoy the hot pools and a good pair of walking shoes for the excursions. For more information on the climate in Rotorua area: <https://www.timeanddate.com/weather/new-zealand/rotorua/historic>



Puffer jacket

Electricity

Supply runs at 220–240V, 50Hz AC; sockets require a three-pin plug with straight prongs. All visitors except the Australians will need an adaptor.



Currency

NZD=100 cents. Notes are in denominations of \$100, 50, 20, 10 and 5. Coins are in denominations of \$2 and \$1, and 50, 20, and 10 cents. Transactions in cash are rounded to the nearest 10 cents. Credit cards are widely accepted in most shops, petrol stations, restaurants and hotels. All major credit cards are accepted, but it is advisable to carry cash as well. Cheques are very rarely used.

Weights and measures

New Zealand uses the metric system for all measures, including road signs (kilometres/hour) and petrol (price displayed is per litre).

Insurance

It is recommended that participants arrange insurance for medical expenses, loss and accidents that may occur during the Forum. The University of Auckland/Cognition Education cannot be held responsible for any losses, damages or injuries.

If you have the misfortune to need a doctor or hospital care you will need to pay up front and claim it back from your insurance company. (Be sure to keep the originals safe.) Alternatively, you might be sent an invoice in the post. If you are involved in an accident the New Zealand Health system will take care of you through ACC (see: [link](#)).

Tax and tipping

Tax is included in prices.

Tipping is not expected in New Zealand. Occasionally you may give a tip in a restaurant if the meal or service is superb.

Time

New Zealand in terms of time is among the first in the world. See your smartphone world clock.

Visas

Every international traveller needs to check with their own authorities regarding travel visas for travelling to New Zealand.

Border Control

New Zealand is very strict about bringing in food items, wood products, dirty hiking boots (if they are dirty you will have to wait while they are cleaned) etc. If you are not sure **DECLARE** any item you have on the passenger arrival form you are given, otherwise you may find that a forgotten apple, for example, lands you an instant fine of \$400. Expect sniffer dogs around your luggage, and that your bags will be x-rayed. New Zealand needs to protect its farming and horticulture industry and does not want new pests introduced into the country. See: <http://www.fourcorners.co.nz/new-zealand/customs-and-visas/>

Events in July in New Zealand

The national obsession in New Zealand is rugby. The British and Lions **rugby tour** to New Zealand is from **3rd June 2017** to **8th July 2017**. It is expected that 20,000 UK supporters will be touring New Zealand during this time. (Note we could not get into some hotels for this conference because they were pre-booked by rugby tour operators in 2015.) Therefore it may

pay to book your flights to and from New Zealand early. Another reason to book early is that **school holidays in New Zealand start on the 8th July 2017**. New Zealand is also having a tourist boom meaning hotel accommodation and tourist attractions are at a premium.

Drinking water

Tap water is very good quality and is strictly monitored. It can be freely used for consumption.

For detailed information on New Zealand, please see official site for Tourism New Zealand <http://www.newzealand.com/int/>

Appendix 1: Recommendation for hotels near Auckland airport

Traffic congestion around Auckland and the airport is high. We suggest that you choose one of the following hotels as these hotels provide free shuttles from hotel to airport:

Jet Park Airport Hotel <http://www.jetpark.co.nz/> - 5–10 minutes (approx. 4 km), free shuttle

Ibis Budget Auckland Airport <http://www.ibis.com/gb/hotel-7865-ibis-budget-auckland-airport/index.shtml> - walking distance from the international terminal (1.1 km), international terminal is located on Ray Emery Dr



Novotel Auckland Airport <http://www.novotel.com/gb/hotel-7485-novotel-auckland-airport/index.shtml> is located across the road from international arrivals.

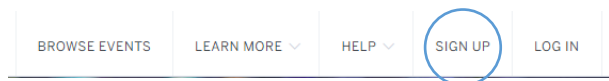
We will be able to pick people up from any of these three hotels for the transfer to Rotorua.

If you choose a hotel in Auckland City we will ask you to take a taxi, shuttle bus or the Skybus to a meeting point at Auckland airport. Depending on the traffic the trip from the airport to the city can be 30–90 mins.

Appendix 2: Registration (Eventbrite) instructions/FAQ

Setting up an account (optional)

- Go to <https://www.eventbrite.co.nz/>
- In the top right hand corner, select ‘Sign Up’
- Enter your email address and preferred password

A 'Sign up' form with a close button in the top right. It includes a link for 'Already have an account? Log in.', an 'Email' input field, a 'Password' input field, and a green 'SIGN UP' button. Below the button is a disclaimer: 'By signing up, I agree to Eventbrite's terms of service, privacy policy, and cookie policy and consent to receiving marketing communications from Eventbrite.'

- To edit your information, hover over your name in the top right-hand corner and select ‘Account Settings’

How to register for an event

- Go to the event you are interested in and select the green ‘Register’ button on the right-hand side
- If an event has closed/sales have ended, there will be a ‘Details’ button instead. Please contact the organiser for more information. Please ensure you have registered and paid by 15 April 2017.
- Enter how many tickets you would like to purchase. You can choose from participant (economy room) or participant (superior room) and scroll down for accompanying person should this be required.

- If you are able to pay by invoice, ‘Offline payments are available’ will show under the ticket selection

The screenshot shows a 'Register' window with a close button (X) in the top right. Below the title bar, there is a field for 'Enter Promotional Code'. The main content area lists two room options:

- Participant (economy room)**: Price NZ\$1,739.13 (+NZ\$260.87 GST). Includes conference, economy room accommodation, all meals and excursions, and transport from and to Auckland Airport or Rotorua Airport. A 'Hide Info' link is below. A quantity selector shows '0'.
- Participant (superior room)**: Price NZ\$1,843.48 (+NZ\$276.52 GST). Includes conference, superior room accommodation, all meals and excursions, and transport from and to Auckland Airport or Rotorua Airport. A 'Hide Info' link is below. A quantity selector shows '0'.

A 'CHECKOUT' button is located at the bottom right of the form.

- You will have 30 minutes to complete your registration. If you do not complete your registration within 30 minutes, you will need to refresh and re-enter your information
- Select whether you are registering as an individual or as an organisation (**please note – if you are registering as an organisation, you will have to fill in the IRD/tax number. If you are not New Zealand resident, please input your own tax code, or alternatively put in 0000.**)
- Enter your information - * means that this is a required field.

Buyer Information

Hi, events@cognitioneducation.com Not you? [Sign Out](#)

First Name: *

Surname: *

Email Address: *
You can't leave this empty.

Registration Type & Tax Receipt Information

Registering as: *

Company / Organisation: *

Job Title: *

Country: *

Address 1: *

Address 2:

City: *

State/Province:

Postal Code: *

IRD Tax ID: *

- Enter your payment information. This is where you select the option to pay by credit/debit card or receive an invoice. **If you select to pay by invoice, please ensure you forward the invoice received in your confirmation to the relevant party in your organisation for the payment of the invoice.** We expect most people will use the credit/debit card option, but paying by invoice is also possible.

Payment (Your card info is not stored on Eventbrite's servers)

Payment Method: *

Card: *

Card Number: *

Expiration Date: * CSC* [What's this?](#)

Save billing and payment info for easy ordering

Billing Information

Country: *

Address: *

Address 2:

City: *

State/Province:

Postal Code: *

OR

Payment

Payment Method: *

- Enter your information (participant). If you are registering on behalf of another person (accompanying or another participant), please enter their email address as well so that they can receive any updates etc.

Registration 1 - Participant (economy room)

First Name: *

Surname: *

Email Address: *

Mobile Phone:

Work Information

Job Title: *

Company / Organisation: *

(For individuals, please enter your full name.)

Dietary requirements

This is where you get to tell us about any special dietary requirements. If you are gluten free and have other requirements, tick both gluten free and other and then fill in the box for the other requirements. If you don't tell us, we don't know.

Other Information

Dietary requirements (select all that apply)

Vegetarian

Gluten free

Other

Arrival and departure

We are assuming that nearly everyone is flying into New Zealand for SRTL-10. To help with logistics can you please indicate your arrival and departure flight times, including any onward travel to and from Rotorua. If you are not in this situation please add note as to your plans instead.

Transfers: select transfer to and/or from Auckland airport OR transfer to and/or from Rotorua airport OR making own way.

Catering

Pip is a forward planner, to help please select your beverage preference.

Waivers

- Please read through our event terms and condition carefully as there is important information regarding cancellation etc. You must tick that you have read and agreed to proceed

Waivers

Event Terms and Conditions *

Cognition Education's terms and conditions for events are set out in full below. Registration bookings are all subject to these terms and conditions, hence we recommend you read these thoroughly.

By registering for a Cognition Education event it is deemed you have ACCEPTED these terms and conditions.

Booking queries
If you experience any problems or have any queries regarding your booking, please contact the Cognition Education events team at events@cognitioneducation.com or on (09) 638 4824 (Monday-Friday 09:00-16:30).

Payment Terms
Upon completion of the registration form, two payment options will be available. The first being a credit/debit card option, which can be made via the Eventbrite website and will be processed immediately. The second being an invoice, this invoice must be paid in full on or before the 20th of the following month. Payment must be received prior to the event date. We reserve the right to refuse admission to the event if payment has not been received.

Transfer, Cancellation and Postponement Policy
In the event that you cannot attend an event, you can transfer your place to another individual without incurring any additional fees. Places may be transferred at any time up to and including the the event date. To transfer an event one must advise the event organiser at events@cognitioneducation.com

I agree to the above waiver

I accept the [terms of service](#) and have read the [privacy policy](#). I agree that Eventbrite may [share my information](#) with the event organiser.

Additional items

Additional Items (Optional)

	
REQUIRED FIELD - Local activity afternoon	REQUIRED FIELD - SRTL-10 Sweatshirt
NZ\$0.00 - NZ\$70.87	NZ\$0.00

1. On the Tuesday afternoon we have choices of excursions – local activity afternoon. Please select one of: Te Wairoa Buried Village, Treetops walk or Hobbiton (note additional charge of \$70.87 +GST = \$81.50NZD). Information about these is further up in this second announcement.
2. SRTL-10 sweatshirt for participants only. Please note accompanying persons do not get a sweatshirt. Participants please select your size, use the chart below to help. Letters are men's sizes, numbers in brackets are women's sizes.

TRACTION ZIP HOOD MEASUREMENTS							
SIZE	XXS	XSM	SML	MED	LRG	XLG	2XL
Women's Size	(8)	(10)	(12)	(14)	(16)	(18)	(20)
Body Width (cm)	45	47	51	54	57	60	63
Body Length (cm)	66	68	72	74.5	77	79.5	82



Payment

- Depending on your payment option, you will proceed to receive an invoice or Pay Now with a card – this is all secure. Eventbrite doesn't keep any card information.

Send Invoice

Pay Now

Send Invoice: TAX INVOICE Payment details: Account name: Cognition Education Limited Bank name: ASB Bank Bank Address: Albert Street, Auckland 1010, New Zealand Bank Account: 12-3252-0028775-000 Swift Code: ASBBNZ2A Payment terms: All payments due on the 20th of the following month, or prior to the event date (if this is sooner). Payment must be received prior to the event date. We reserve the right to refuse admission to the event if payment has not been received. For remittance advice, please email accounts@cognitioneducation.com



- You should receive an email with your confirmation, ticket and invoice. If you don't receive it within 5 minutes, please firstly check your junk mail folder
- If your confirmation isn't in your junk mail folder, and you made an account you can check your tickets by hovering over your name in the top right hand corner and select 'Tickets'. Any purchased tickets will be listed on this page. If you didn't make an account, email events@cognitioneducation.com.
- If you still haven't received a confirmation or have tickets listed, please email events@cognitioneducation.com

Claiming tickets registered on your behalf

- If someone registered a ticket on your behalf, you can claim your ticket from the email you received from Eventbrite. By claiming your order, you can access your ticket at any time online in your Eventbrite account on the 'Tickets' page.
- To claim your ticket, select 'Claim Your Order' in the email you received. You'll be taken to Eventbrite to login or [create an account](#)

If your help topic is not covered in this document, please visit <https://www.eventbrite.co.nz/support> or email events@cognitioneducation.com