The Host Company

The host organisation is a school with pupils between 11 and 18 years old. The school has been designated the status of a Performing Arts College. This means the organisation specialises in dance, music and drama classes alongside the more common curriculum. The school has also received the Career Mark award, which is proof that it has fulfilled rigorous criteria with regards to Careers Education and Guidance. This means that the school will help pupils to create a positive self image, an understanding of opportunities, the ability to implement decisions and to learn from experience.

The Placement

This school requires an international student to help them with a wide variety of tasks. One of the aspects of the role would be to help the school to develop its international links. With this in mind the student would have the task is help the school to maintain its International Award. An interest in working with young people would be essential as the role involves helping teachers at the school develop their pupils linguistic abilities and cultural awareness. This will include working in the Modern Foreign Languages Department with small groups of pupils, assisting them with learning languages.

In addition to these educational support roles the placement also requires the student to become involved in the day to day administrative and organisational tasks. This will require a strong sense of business related skills as there are many different departments that will requires assistance. These may include the school’s finance department - responsible for budgets and a payment of a large number of employees - correspondence with government bodies in an initiative to improve attendance figures at the school but also other general administrative tasks.

As well as this it is anticipated that the student will be involved in the organisation of school trips, particularly those with an international dimension to them.

This is an excellent placement opportunity for the right candidate. It offers a very varied and dynamic experience in an internship that will involve business activity.

The Ideal Student

- Enjoys working with children
- Is enthusiastic
- Is committed
- Is polite, welcoming and warm
- Speaks fluent English
- Speaks native German

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