



English Proofreader Internship in Scotland, UK

GLOBAL VOICES is a fast growing small-size international language company with operational headquarters in Scotland. We provide our services to a wide range of companies and organisations worldwide. We are looking for trainees to join our head office in Stirling.

Requirements:

- ✉ Good command of the English language
- ✉ High level of communication skills and good phone manner
- ✉ Knowledge of Microsoft programs
- ✉ University Student or Graduate Consistent and able to work individually as well as part of a small multicultural team
- ✉ Minimum placement time: 3 months

You will assist all Project Managers with various tasks including:

- ✉ Editing of into English translations
- ✉ Reviewing translated documents
- ✉ Proofreading of Global Voices marketing material

If interested, please apply by emailing your CV and cover letter.

Email: hrm@globalvoices.co.uk

Telephone: +44 845 130 1170

Contact: Federica Battista

Website: www.globalvoices.com

Remuneration: Unpaid (Apply for funds to Erasmus / others)

Paid after internship based on value added to the company

We look forward to working with you!

Scion House | Innovation Park | Stirling | FK9 4NF | United Kingdom